

GRAMERCY (www.gramercyglobal.com) is an Online Marketing Agency offering a broad range of online marketing services including: Web Design, Search Engine Marketing (SEM/PPC), Search Engine Optimization (SEO), Social Media Marketing, Web Analytics, E-Mail Marketing, Web Translations and more.

GRAMERCY has extensive international experience in numerous industries, including international sport events and teams law, real estate, online services, , hospitality and e-commerce websites. Our headquarters are located in New York and we have offices in Berlin, London and Singapore. We are looking for a Website Designer in our Midtown Manhattan office starting as soon as possible.

Website Project Manager at our New York City office.

You will perform the following tasks:

- Lead web development from start to launch
- Meetings with clients to establish project plans
- Creation of new web site designs
- Managing launch of new websites
- Management of company interns
- Manage SEO projects
- Assistance in creating Google AdWords and Facebook marketing campaigns
- Handle additional tasks as assigned

We can offer:

- Relaxed office environment
- Flexible Hours, full time position
- Monthly salary, depending on experience
- Three weeks paid vacation, office closed between Christmas and New Years

You should be able to offer:

- Very good English skills, German skills a plus but not required
- One year+ of experience with Wordpress, Magento, or other website CMSs
- Understanding of how to launch, troubleshoot and manage WordPress site
- Knowledge of creating and moving website databases
- Basic understanding of PHP and/or Javascript
- Shopify/WooCommerce/Squarespace skills are a plus
- Ability to manage AWS Linux based servers not required but a plus
- You must have solid web design experience (1-2 years)
- Ability to work in our NYC office (we are not considering remote candidates)
- Be able to obtain your own work visa (we will assist)
- Great organizational (time management and project management skills)
- Positive attitude

Please send your application to jobsnyc@gramercyglobal.com with "Website Project Manager NYC 2018" in the subject line. Please indicate availability/start date.